

**POINTE SURFSIDE HOEMOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2009**

CALL TO ORDER: The General Session of the Pointe Surfside Homeowners Association was called to order at 6:40 p.m. by Mary Whaley-President.

DIRECTORS PRESENT: Mary Whaley..... President
Jenice VanAndel..... Secretary
Michael Carralero..... Member at Large

ABSENT: Janet Cabourne..... Treasurer

ALSO PRESENT: Jan Standish..... Golden West Property Management.

HOMEOWNER FORUM: **No owners present.**

MINUTES: A motion was made by Mary Whaley, seconded by Michael Carralero and carried to approve the minutes of July 21, 2009 as corrected and August 18, 2009 as written.

FINANCIALS: A motion was made by Michael Carralero, seconded by Jenice VanAndel and carried to approve the July and August 2009 financial reports subject to audit.

OLD BUSINESS: Removal of clubhouse phone – this remains an open item. **Add to action list.**
Reflective stripes on the stairs – Add to action list and ask vendor when this will be done.

Gutter cleaning and repairs – List for gutter/downspout repairs for B & C building will be reviewed at Oct. 1, 2009 walk through. **Add to action list.**

Roof maintenance – Mary Whaley will copy and provide management with Orchard Roof consultants report/inspection completed 2 years ago. A minimum of 3 contractors will be requested to review and bid repairs listed. **Add to action list.**

C311 mold and attorney fees – management to verify this unit has been charged. **Add to action list.**

C309 – Owner to be notified that the son's vehicle must be moved every 72 hours to be in compliance with the rules. **Add to action list.**

B110 – Owner to be requested to submit a paid invoice to repair the window that she alleges Lone Star broke and the association will reimburse her 50% of the repair. **Add to action list.**

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Repair bids for broken waterfeature fake rocks – 2 bids were received and reviewed. A motion was made by Michael Carralero, seconded by Mary Whaley and carried to approve the proposal submitted by Marine Bio to include filling of all rocks for a total of \$2,400.00. 2 rock repairs @\$150 each to be billed to Lone Star Termite and one rock @ \$150 to be billed to First Street Painting. **Add to Action list.**

NEW BUSINESS: BBQ repair/replacement proposal – tabled. **Add to Action list.**

2nd floor catwalk bid – The bid submitted by Landis for repair and recoat the catwalks for the 2nd floor was tabled an PCW requested to submit their proposal for comparison. **Add to Action list.**

C309 – A copy of the bid submitted by Landis for deck repairs is to be sent to the owner requesting this work be completed in 30 days or she will be responsible for any damage resulting from not maintaining the deck. **Add to Action list.**

ADJOURN: There being no further business to discuss; the meeting was adjourned at 7:40 p.m.

ATTEST: Respectfully Submitted by:

Golden West Property Management

APPROVED: Chairperson of the Meeting / President of the Association

SECRETARY'S CERTIFICATE

I, Jenice VanAndel, the duly elected and acting Secretary of the Pointe Surfside Homeowners Association, do hereby certify under penalty of perjury that the attached is a true and correct copy of the Minutes of the Board of Directors meeting held September 15, 2009 as approved by the Chairperson and President of the Association.

Dated

Secretary